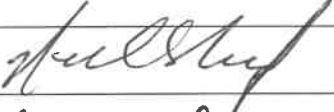




**OFFICER DELEGATION SCHEME
RECORD OF OPERATIONAL DECISION**



TO BE UPLOADED TO THE E-MEETINGS MANAGER

Date: 1 st April 2020	Ref No: 022
Type of Operational Decision:	
Executive Decision <input checked="" type="checkbox"/>	Council Decision <input type="checkbox"/>
Status: For Publication	
Title/Subject matter:	
1. Annual Review of Operations Divisions discretionary fees and charges effective from 1st April 2020	
Budget/Strategy/Policy/Compliance – Is the decision:	
(i) within an Approved Budget	Yes
(ii) not in conflict with Council Policy	No
(iii) not raising new issues of Policy	No
Equality Analysis [Does this decision change or make policy; change or make procedure or working practice? An Equality Analysis must be completed to assess the impact on equality and the relevance of the Public Sector Equality Duty. This should be signed off by your departmental equality representative and accompany this decision form. Please forward a copy to the Equality email for publication].	Re: Operations Fees & Charges No EA Required - This document does not refer to a change in policy but highlights the updated 2020/21 Operations fees and charges. For information,
Details of Operational Decision Taken [with reasons]:	
See report below	
Decision taken by:	Signature:
Executive Director, Operations – Donna Ball	
	Date:
	31/1/20

Assistant Director, Operations – Neil Long		
Joint Chief Financial Officer (CCG & LA)		28/12/20
Head of Workforce – Simon Bagley		
Members Consulted [see note 1 below]		
Cabinet Member/Chair		31/1/2020
Lead Member		
Opposition Spokesperson		

Notes

1. It is not generally a requirement to consult with any Members on Operational Decisions but where an Executive Director considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.
2. **This form must not be used for urgent decisions.**

Details of Operational Decision Taken:

Approve the charges as set out below for a range of services provided by the department.

The charges have been reviewed in line with established policy and the new charges have been set taking into account competition and commercial consideration. There will be no inflation added to income budgets in 2020/21 to try and reduce the gap between budgets and actual income received.

There is a new charge within Environmental services of £125 for pre inspection of a business before it opens. This is part of a suite of charges that are being standardised across Greater Manchester in order to support the GM Centre of Excellence Project which coordinates regulatory consultancy and primary authority work.

Engineers rates are set (where possible) at a median of local prices for the individual activity/service in order to ensure consistency across the region, and in an effort to enhance income without creating pressures elsewhere in the system (e.g. fly tipping rather than use of skips). This was set out as part of his proposal to Grant Thornton earlier this year and net savings of circa £50k

The proposed increases for discretionary fees and charges are detailed below

Appendix A Engineers

Appendix B Parks and Countryside

Appendix C Cemeteries

Appendix D Civic centres

Appendix E Environmental Services

Appendix F Waste Management

Appendix G Leisure Services

Appendix H Transport



Engineers.xlsx



Parks.xlsx



Cemeteries.xlsx



Civics.xlsx



Environmental
Health Final charge.xlsx



Waste
Management final.xlsx



Leisure.xlsx



Transport.xlsx

